

RULES AND BY-LAWS
of the
ANPETU-WE LODGE
ORDER OF THE ARROW
2005 Revision

MISSION

The mission of the Anpetu-We Lodge is to achieve the purpose of the Order of the Arrow as an integral part of the Boy Scouts of America in our Greater St. Louis Area Council through positive youth leadership under the guidance of selected capable adults.

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ARTICLE I: NAME & CHAPTERS OF THE LODGE

SECTION 1: The name of this Lodge of the Order of the Arrow shall be Anpetu-We. The name Anpetu-We is the Lakota word signifying "Rising Sun".

SECTION 2: The Anpetu-We Lodge shall be divided into five chapters corresponding to the five districts of the Southern Illinois and Southeast Missouri areas of the Greater St. Louis Area Council.

The Five Chapters shall be:

- A. Cherokee
- B. Egyptian-Ney-A-Ti
- C. Sioux
- D. Shawnee
- E. Wundchenneu-Ney-A-Ti (Kaskaskia)

SECTION 3: The Lodge shall be affiliated with the Greater St. Louis Area Council, Boy Scouts of America and shall be under the supervision of our Council's Camping Committee and the authority of the Scout Executive.

ARTICLE II: ELECTION TO MEMBERSHIP

SECTION 1: The requirements for induction into this Lodge are as required in the current printing of the ORDER OF THE ARROW HANDBOOK and the ORDER OF THE ARROW GUIDE FOR OFFICERS AND ADVISERS. See Procedures for Membership

SECTION 2: Procedure for the Ordeal shall be as stated in the ORDER OF THE ARROW HANDBOOK and the GUIDE FOR OFFICERS AND ADVISERS, with supplemental materials from the National Order of the Arrow Committee.

ARTICLE III: OFFICERS AND ADVISERS

SECTION 1: The Officers of the Anpetu-We Lodge shall be the Chief, 1st Vice-chief, 2nd Vice-chief, Treasurer, Corresponding Secretary and Recording Secretary. These elected officers must be under 21 years of age whose permanent legal residence is within the Lodge boundaries during their entire term in office. The term of office shall be from Fall Reunion through the next Fall Reunion.

All Lodge officers will fall under the direction of the Lodge Chief and will accept other duties as assigned.

SECTION 2: Vice-chiefs: the Lodge shall have two Vice-chiefs with the following duties and responsibilities:

- A. First Vice-chief: Shall handle Lodge programs that deal with Council Camp Promotion, Ordeal, and Ceremonies.
- B. Second Vice-chief: Shall handle Lodge programs that deal with unit elections, Brotherhood conversion, and service projects.

SECTION 3: Secretaries: the Lodge shall have two Secretaries with the following duties and responsibilities:

- A. Corresponding Secretary: Shall be the Editor of the Turtle Tales, and oversee the Lodge website.
- B. Recording Secretary: Shall take minutes at all Lodge and Executive Committee Meetings and shall submit a typed version to the Cape Girardeau office in a timely manner. He will also be charged with keeping membership and honor statistics for Lodge rechartering.

SECTION 4: Treasurer: Shall make Lodge financial reports, be in charge of the Trading Post at Lodge functions, and be responsible for the bead box. An annual report to the Lodge should be made at the Winter Fellowship Banquet.

SECTION 5: Lodge Officer elections will be held at the Fall Reunion.

A. No campaigning or electioneering outside of these guidelines is allowed.

B. Nominees not elected may “drop-down” to seek other Lodge offices if nominated from the floor.

C. Nominations from the floor will be accepted.

SECTION 6: The Lodge Executive Committee (LEC) shall be composed of the following: the elected Lodge officers, the elected chapter officers, immediate past Lodge Chief, Lodge operating committee chairmen, Lodge Adviser, chapter advisers, Lodge Associate Adviser, Scout Executive and Staff Adviser.

SECTION 7: Voting privileges at the Executive Committee meetings shall be granted to the following: Lodge officers (except the Lodge Chief or acting Chairman) and 4 youth delegates from each chapter (preferably the chapter officers or designees by the Chapter Chief). The Lodge Chief shall vote only in a tie-breaking situation unless he is not acting as chairman in which case the acting chairman cannot vote.

SECTION 8: Removal from office: Should it become necessary to remove an officer from office, either from failure to perform his duties, relocation of their permanent residence outside the Council boundaries, or for performing acts that are unbecoming of an officer in the Order of the Arrow, the Lodge Executive Committee must vote on said impeachment by a 2/3 majority of those voting members in attendance at the Lodge Executive Committee Meeting. If an officer is removed from office, the Lodge Executive Committee will vote on a replacement or follow an approved line of succession.

SECTION 9: Special Powers: The Lodge Chief in coordination with the Lodge Adviser shall have discretionary power vested in him to alleviate situations that require immediate attention in the event the Executive Committee cannot convene. The Executive Committee will be notified of any actions on the part of the Lodge Chief and he shall submit a report to the Lodge Executive Committee should this process need to occur.

SECTION 10: Chapter Officers

A. The officers of each chapter of this Lodge will be Chief, 1st Vice-chief, 2nd Vice-chief, and secretary.

1. All candidates must be under age 21 during their entire term of office.
2. Candidates must be members in good standing of the chapter whose permanent legal residence remain within the boundaries of the Council during their entire term.

B. Chapter elections

1. Chapter elections will be held at the Fall Reunion.
2. Elections will be conducted by the retiring Chapter Chief. If the Chapter Chief is running for reelection, the Chapter Adviser will conduct that portion.
3. Nominations from the floor at the chapter elections will be encouraged. Each candidate (or their representative) will be given the opportunity to address the chapter for a maximum of three minutes.
4. No electioneering or campaigning is allowed outside of the formal elections.
5. In the case of any contested office secret ballots will be used.

C. Replacement of a Chapter Officer

1. In the event of the inability of a duly elected chapter officer to fulfill the responsibilities of his office the officer may be replaced. Reasons for this action may be the event of a resignation, relocation, or having been removed by the remaining chapter officers, Chapter Adviser and Chapter Staff Adviser.
2. In the case of the Chapter Chief, the 1st Vice-Chief assumes the office and a new 1st Vice-chief is elected at the next chapter meeting.
3. In the case of the other chapter officers, nominations will be accepted from the floor and elections held at the next chapter meeting.

SECTION 11: Advisers

- A. Chapter Advisers: The District Camping Chairman with the District Executive appoints the Chapter Adviser to a maximum of three one-year terms. Terms begin at the Fall Reunion.

B. Lodge Advisers: The Scout Executive will appoint the Lodge Adviser and Associate Lodge Adviser to a maximum of three one-year terms. Terms begin at the Fall Reunion.

C. The Lodge Adviser shall appoint adult advisors to assist youth chairmen at the Lodge level.

ARTICLE IV: LODGE EVENTS AND MEETINGS

SECTION 1: The Lodge shall schedule events as listed:

THE SPRING REUNION – This meeting will be held each year during the month of April or May at Pine Ridge Scout Camp.

THE FALL REUNION – This meeting will be held each year during the month of September at Camp Lewallen.

THE WINTER FELLOWSHIP BANQUET – This meeting will be held on the first weekend in December. The Scout uniform is the recommended attire.

THE FUN WEEKEND – This event will be held each year during the month of March

SECTION 2: The Lodge Executive Committee

A. The Lodge Executive Committee meets at least four times per year, during the months of January, April (Spring Reunion), June(Vigil Weekend), and September (Fall Reunion).

B. The Lodge Leadership Development Course (LLDC) will be planned and scheduled each year by the Lodge Executive Committee.

SECTION 3: Special meetings of the Lodge Executive Committee may be called at the discretion of the Lodge Chief and Lodge Advisers or the Council Scout Executive.

SECTION 4: Each meeting of the Lodge shall be opened with the Obligation of the Order of the Arrow.

SECTION 5: Notice of the Lodge meetings shall be mailed to all active members at least three weeks prior to the meeting and shall include important information (e.g., program, cost, registration, etc.).

SECTION 6: Chapters will meet during the months of November, February, May, and August. Additional chapter meetings may be called with the permission of the Lodge Chief and Lodge Adviser.

ARTICLE V: FINANCES

SECTION 1: Dues:

A. There shall be an induction fee payable at the time of election. The Lodge will provide the following items and the induction fee will be based on the cost of these items:

- 1) Lodge Pocket Flap
- 2) Membership Card
- 3) Order of the Arrow Sash
- 4) A copy of the ORDER OF THE ARROW HANDBOOK
- 5) Dues for the remainder of the calendar year in which they are elected.
- 6) Lodge Handbook

Meals and patches for the weekend in which they are inducted are not included in this fee.

B. Dues to the Lodge shall be collected annually. The amount of dues shall be set by the Lodge Executive Committee and will cover a period from January 1 to December 31.

C. Dues are payable at the Greater St. Louis Area Council satellite offices in Cape Girardeau or Herrin, Illinois, anytime of the year or can be paid with payments for activities that are mailed to the Service Centers.

SECTION 2: All Order of the Arrow funds shall be handled through the Council office and go through all the normal accounting procedures used by the Council.

SECTION 3: The Lodge will make an annual gift to the Friends of Scouting campaign of our Council per our National Guidelines.

SECTION 4: There shall be no chapter treasuries.

A. In the development of the Lodge annual budget, funds will be made available for chapter meeting and service project mailings.

B. Each chapter is authorized \$100 per year for operating expenses to be spent at the discretion of the chapter officers and adviser. Any expenses over this amount must be pre-approved by the LEC for reimbursement. All expenditures are approved by the Lodge or Staff Adviser prior to reimbursement and verified with receipts. No funds are carried over from year to year.

C. All approved statements will be paid by the Council office.

D. If a chapter elects to hold a chapter banquet or other chapter activity it will be done through the district and district executive with an approved budget.

ARTICLE VI: INSIGNIA

SECTION 1: The Lodge Totem shall be the Turtle.

SECTION 2: The Lodge shall have a Bead Totem.

A. Past Ney-A-Ti Lodge members, prior to 1995, shall be allowed to wear the Beaver Bead Totem in conjunction with the Turtle Bead Totem.

B. All Lodge Members inducted after 1995 shall wear the Turtle Bead Totem.

C. The Bead Totem may be worn at any Order of the Arrow event.

D. Beads for the Bead Totem may be purchased and worn according to the Lodge procedure.

SECTION 3: Lodge Flap

The Lodge Flap will contain the following:

- 1) Lodge Totem
- 2) Rising Sun
- 3) Lodge Name
- 4) Lodge National Number (#100)
- 5) The Three W's
- 6) The Fleur-de-lis
- 7) Beaver

SECTION 4: Lodge Neckerchief

Each member of the Lodge will receive only one (1) Lodge Neckerchief of each design or color. It is not to be traded, resold, or given away.

SECTION 5: Chapters may be permitted to have chapter items such as emblems as approved by the Lodge Executive Committee. The design of any such items must be approved by the Lodge Executive Committee and the funds to purchase these items collected in advance of placing any orders. Reorders must also be approved.

SECTION 7: All emblems and neckerchiefs must conform to BSA regulations

ARTICLE VII: CALL-OUT AND CEREMONIES

SECTION 1: The candidate Call-out Ceremony will be held weekly during each session of summer camp

All candidates will make a small arrow of approximately 6 inches in length and will wear it around their neck while at summer camp and will bring it with them to the Fall Reunion or Spring Reunion.

SECTION 2: All candidates will fall under leadership provided by the Elangomat Clan System during the Ordeal.

SECTION 3: No troop, chapter, or other entity may conduct OA ceremonies without the expressed permission of the Lodge Executive Committee.

SECTION 4: Only youth members (under age 21) may participate in OA ceremonies as ceremonial characters.

SECTION 5: Order of the Arrow ceremonies are not held in secret. Any interested adult may witness an OA ceremony after meeting with the Chapter Adviser to secure permission and guidelines. OA ceremonies are not Courts of Honor. No disruption such as photographs or attendance of children will be allowed.

ARTICLE VIII: BROTHERHOOD MEMBERSHIP

SECTION 1: Requirements for the membership shall be in accordance with the requirements in the current printing of the ORDER OF THE ARROW HANDBOOK and the GUIDE FOR OFFICERS AND ADVISERS.
See Procedures for Membership

SECTION 2: The Lodge Executive Committee will determine a Brotherhood Fee.

ARTICLE IX: THE VIGIL HONOR

SECTION 1: Attainment of the Vigil Honor shall be in accordance with the requirements in the current printing of THE ORDER OF THE ARROW HANDBOOK and the GUIDE FOR OFFICERS AND ADVISERS.
See Procedures for Membership

SECTION 2: The Lodge will cover the induction fees for all Vigil Honor candidates.

ARTICLE X: SUMMER CAMP COORDINATORS

SECTION 1: Summer Camp Coordinators shall fall under the jurisdiction of the Lodge Executive Committee. They report directly to and perform duties as instructed by the Camp Director.

SECTION 2: Summer Camp OA Coordinators must be members of the Camp Staff.

SECTION 3: Coordinators are chosen by the Lodge Executive Committee at the Spring Reunion. Compensation is set by the LEC.

ARTICLE XI: AMENDMENTS TO THE
RULES AND BY-LAWS OF THE ANPETU-WE
LODGE

SECTION 1: These guidelines shall be such to amend at any regular or special meeting of the Lodge provided such amendment has been submitted in writing to the Lodge Executive Committee at least one month prior to the meeting and then published in the next *Turtle Tales* or other official publication. A 2/3 vote of the Lodge present is required to pass.

SECTION 2: Lodge Procedures may be changed by the Lodge Chief with agreement of the Lodge Adviser and Staff Adviser.

ARTICLE XII: PARLIAMENTARY AUTHORITY

SECTION 1: The rules contained in the current edition of Robert's Rules of Order shall govern the Lodge meetings in all cases to which they are applicable and in which they are not inconsistent with the *Rules and By-Laws* of our Lodge.

SECTION 2: The Executive Committee is the governing body of our Lodge, under direction of the Scout Executive. Any subject not directly addressed specifically in the *Rules and By-Laws* should be addressed to this group.

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September 11, 2005